

Carer Gateway Licensed Trainer (LT) Agreement

Congratulations on successfully completing the Outcomes Star (Carers Star) Licensed Trainer initial training process. This agreement remains in place for as long as you have a current LT licence.

Unique Outcomes (UO) will:

1. provide a login to Star Online to access LT resource materials and licensed stamped Star charts
2. provide a certificate template for you to use in creating certificates for colleagues you train
3. include you in a tailored annual LT development program
4. respond as promptly as possible to any messages or questions you send us
5. invite you to give us feedback on our services and ideas about how we could improve these
6. offer feedback and ideas to support your development as a trainer and your organisations implementation of the Outcomes Star
7. offer meetings with key staff in your organisation if you think this could be helpful
8. send you Triangle's regular LT newsletters

As a Licensed Trainer I will:

1. provide Carers Star training only within the Carer Gateway and refer others to UO if they approach me to train their staff
2. use the Outcomes Star training manual and associated resources for LT purposes only and not share these with others
3. maintain a list of names of everyone I train
4. collect and reflect on feedback from training participants
5. ensure everyone I train understands the copyright terms, including rules about not changing the Star
6. actively participate in continuous improvement including the annual LT development session and at least one elective workshop per year
7. stay in touch UO to share learning, access support, and keep UO informed if I am leaving the LT role
8. respond as promptly as possible to messages or questions from UO
9. offer feedback to UO including how LT support could be improved

Name:(print): _____ **Organisation:** _____

Signed: _____ **(Licensed Trainer) Date:** _____

Name: (print): _____ **(Unique Outcomes)**

Signed: _____ **Date:** _____